



Ref. No. CUJ/GA/NYD/29/2024/H/16..

Date: 11/01/2025 January, 2025

**कार्यालय आदेश / Office Order**

1. It is notified for information and necessary action by all concerned that Central University of Jharkhand is organizing **National Youth Day – 2025** on 12.01.2025 from 10:15 AM onwards, through CUJ-NSS unit. All the teaching faculties, non-teaching staffs, scholars and students are requested to attend the programme and be **present on the venue (Auditorium, Science Block) at 10:15 AM** as per following schedule: -

Time	Event
10:45 AM	Arrival of Hon'ble Chief Guest
10:45 – 10:50 AM	Inspection of guard (with NCC/ NSS) by Hon'ble Chief Guest
10:50 – 11:05 AM	Flower garland at Vivekananda Statue
11:05 – 11:10 AM	Departure to Science Block (Auditorium)
11:10 – 11:25 AM	Interaction with Hon'ble Vice Chancellor and Deans at Science Block
11:25 – 11:30 AM	Arrival at Auditorium, Science Block
11:30 – 11:32 AM	National Anthem
11:32 – 11:37 AM	Lighting of Lamp
11:37 – 11:42 AM	Welcome address by Prof. K. B. Panda, HoD, DoS
11:42 – 11:47 AM	Felicitation by Prof. K. B. Das, Hon'ble Vice Chancellor
11:47 – 11:55 AM	Prize distribution to students by Hon'ble Chief Guest
11:55 – 12:00 PM	Youth day narration by student (Winner)
12:00 – 12:05 PM	Motivational youth song by students of Dept. of Performing Arts
12:05 – 12:20 PM	Address by Hon'ble Vice-Chancellor
12:20 – 12:50 PM	Address by Hon'ble Chief Guest
12:50 – 12:55 PM	Vote of thanks by Prof. R. K. Dey, Director, IQAC
12:55 – 12:57 PM	National song (Vande Matram)
01:00 PM	Departure

2. All the **teaching and non-teaching employees** are required to **mark their presence** in **Biometric Attendance System (BAS)** on 12.01.2025.

3. All the **HoDs/ Co-ordinators** are requested to **ensure the participation** of the **scholars and students** in the event on 12.01.2025 from 10:15 AM to 01:00 PM. All academic activities for the day shall be re-scheduled on next working day.

4. The details of roles and responsibilities for seamless execution of the event are as follows:-

- NSS Co-ordinator** - To execute & co-ordinate all the activities.
- Co-ordinator, DPA** - To execute the musical event for the occasion.
- AR/ UDC (Estate)** - To look after the arrangements related to Estates Section i.e. preparation of venue, distribution of snacks, etc.

*[Handwritten Signature]*  
11/01/25



**झारखण्ड केन्द्रीय विश्वविद्यालय**  
**CENTRAL UNIVERSITY OF JHARKHAND**

(भारतीय संसद के अधिनियम 2009 द्वारा स्थापित)  
(Established by an Act of Parliament of India in 2009)  
Homepage: <http://www.cuj.ac.in>

- (c) **Technical Cell I/c** - To look after all the arrangements of projection system at the venue and broadcast on social media platforms (Youtube, Facebook, X etc.) and University website.
- (d) **NCC, Co-ordinator** – To prepare the NCC cadets for the Guard Inspection.
- (e) **Executive Engineer I/c** - To look after the arrangement of continuous power supply at the venue during the event.
- (f) **Security Officer** - To look after the preparation related to inspection of Guards, Security arrangements, Parking arrangements and fire safety for the event.
- (g) **MO (Consultant)/ Dresser** – To look after suitable medical arrangement at the venue.
- (h) **Transport I/c** - To look after the necessary transport arrangement.
- (i) **Shri Ajenga H. K. Pamei, STA, DMC** – To look after the Photography of the event.
4. This is issued with the approval of Hon'ble Vice Chancellor.

*Ujjawal Kumar*  
11/01/25

[ले. कमां. उज्जवल कुमार (से. नि.)]  
[Lt Cdr Ujjawal Kumar (Retd.)]

उप – कुलसचिव – II  
Deputy Registrar – II

**Distribution:**

All above.

**Copy for information and necessary action to:-**

1. All the Deans of Schools
2. The Controller of Examination/The Librarian
3. Dean, Academic Affairs/ Dean, R&D/ Director, IQAC
4. All Heads / Coordinators of Departments
5. CVO/DSW/ Chairman, Proctorial Board/ Chairman (Admission Cell)
6. All DRs / PRO/ Hindi Officer (I/c)/ ARs/ Security Officer
7. Transport (I/c) / Purchase (I/c) / EE (I/c)/ (I/c) Health Center/ Estate Officer (I/c)
8. Co-ordinator, NCC/ Co-ordinator, NSS/ Sports I/c
9. All Teaching and Non-Teaching Employees (Refer to Website/ Notice Board)
10. Technical Cell I/c for uploading on University Website
11. Rajbhasha Cell- For Hindi Version
12. PS to Vice Chancellor/ PS to Registrar/ PS to Finance Officer
13. Notice Board, Concerned File & Guard File